

Marvista PTSA
Money Receipt / Tally Sheet

Date: _____
Program Project: _____
Committee Chair: _____

| | <u>Qty.</u> | <u>Amount</u> |
|----------|-------------|---------------|
| Checks | _____ | \$ _____ |
| \$100s | _____ | \$ _____ |
| \$50s | _____ | \$ _____ |
| \$20s | _____ | \$ _____ |
| \$10s | _____ | \$ _____ |
| \$5s | _____ | \$ _____ |
| \$1s | _____ | \$ _____ |
| Quarters | _____ | \$ _____ |
| Dimes | _____ | \$ _____ |
| Nickels | _____ | \$ _____ |
| Pennies | _____ | \$ _____ |
| Total | | \$ _____ |

Counted By: _____

Always have two people count the money.

Date Received by Treasurer: _____

Treasurer's Signature: _____

Amount verified: Yes No
Verified by two people: Yes No
Initials of verifiers: _____

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